



Laramie Garden Club External Funding Request Guidelines

The Laramie Garden Club (LGC) was founded in 1960. The Club promotes knowledge about gardening in Laramie's challenging climate and works to beautify the city. The Club's 50 or so members maintain flower gardens for the Albany County Courthouse, Albany County Public Library, Danny's Garden, and the Laramie Plains Museum.

The Club carries out one main fundraiser each year, the LGC Plant Sale. The funds from the sale are used to support Club activities, and the Club occasionally provides support for other gardening/landscaping projects in the town of Laramie, Wyoming. The Club is not obligated to fund any project presented for its consideration. The Club accepts applications from organizations. Applications by individuals will be returned without review. You can find an application form and learn more about the Club at our website (laramiegardenclub.org).

The following guidelines apply:

- 1 The Club funds projects only within the town of Laramie, Wyoming. Applications for projects outside of Laramie will be returned without review.
- 2 Only requests from organizations will be reviewed for funding. Funding will not be provided for requests from individuals.
- 3 In addition, officers of the LGC cannot sign as the authorized organizational representative of an organization that is applying for funding, and applicant organizations must not be owned or controlled by a LGC officer.
- 4 Any organizations requesting funds must fill out and submit a Laramie Garden Club Funding Application Form.
- 5 The Club reserves the right to return an incomplete application without review.
- 6 The emphasis of this funding is for live plant materials. If you need to request funds for other materials (such as mulch, irrigation equipment, etc.), be certain to indicate why these materials are necessary to the success of the project. If possible, other sources of funding should be used for non-plant materials.
- 7 The Club is interested in funding projects that promote beautification and/or provide educational benefits to the citizens of Laramie. Projects that consider the use of water-saving techniques are encouraged.
- 8 The application must not exceed 3 pages of text. An additional 3 pages of drawings, tables, and maps may be included.

Important: Requests for funding will be reviewed at the next LGC meeting if submitted at least 2 weeks before the date of that meeting (or at the discretion of the Club officers). These meetings occur on the fourth Tuesday of the month in January–May and in September and October. In addition to the written application, applicants may be asked to present the project, in person, at a Club meeting. Those

applicants who are funded will be asked to present a report to the Club upon completion of the portion of the project funded by the Club.

Applications must be submitted to Amy Fluet, LGC President.

Applications should be emailed to amyafluet@gmail.com or mailed to 519 S. 8th St., Laramie, WY 82070.